

Step by Step Guide to Accessing your Interlibrary Loan Document

Introduction

Interlibrary loan documents are delivered directly to your email account using a secure electronic delivery service called **DRM Lite**.

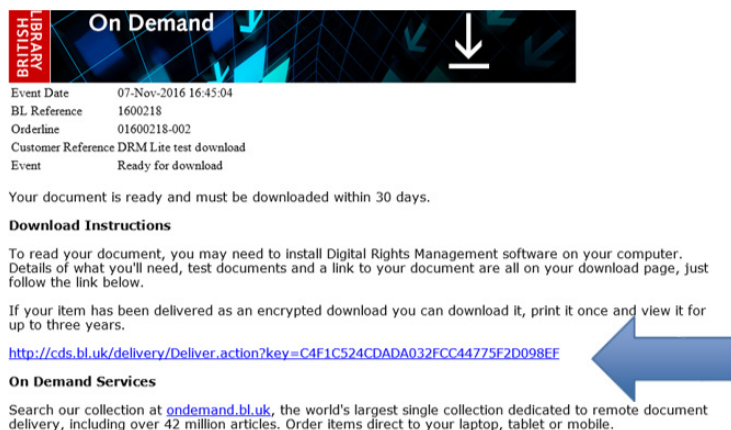
Before you can access documents supplied using DRM Lite, **you must [register](#) for a free On Demand account** with the British Library.

This guide shows you how to register for an On Demand account and download your interlibrary loan document. If you have already registered for an On Demand account, you can skip numbers 3-9 below.

Instructions

- 1) Submit your request as normal using our [interlibrary loan request form](#). If you want the article or book chapter to be supplied electronically, choose **Email** as the Delivery Method.
- 2) If the British Library can supply the requested article/chapter, you will receive an email from them from Sender: noreply@bldss.bl.uk.

Click on the **link** in the email.



BRITISH LIBRARY On Demand

Event Date	07-Nov-2016 16:45:04
BL Reference	1600218
Orderline	01600218-002
Customer Reference	DRMLite test download
Event	Ready for download

Your document is ready and must be downloaded within 30 days.

Download Instructions

To read your document, you may need to install Digital Rights Management software on your computer. Details of what you'll need, test documents and a link to your document are all on your download page, just follow the link below.

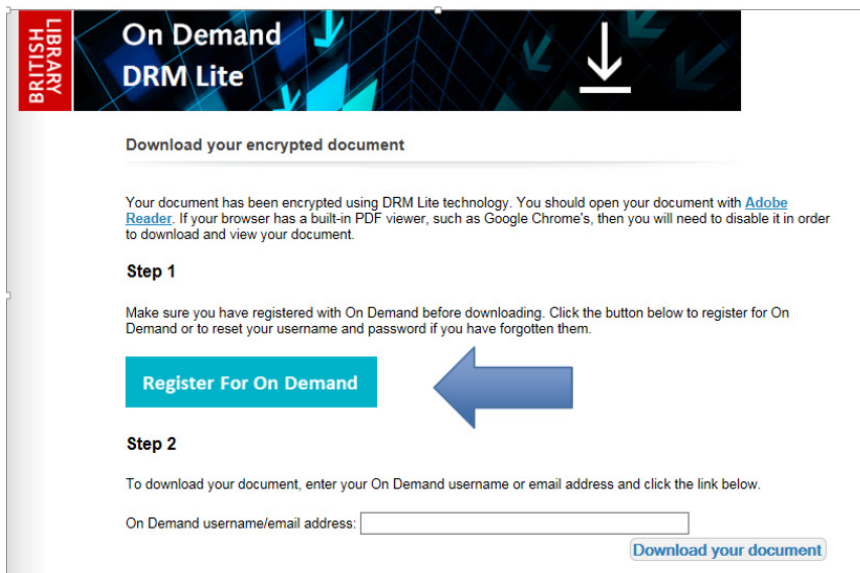
If your item has been delivered as an encrypted download you can download it, print it once and view it for up to three years.

<http://cds.bl.uk/delivery/Deliver.action?key=C4F1C524CDADA03FCC44775F2D098EF>

On Demand Services

Search our collection at ondemand.bl.uk, the world's largest single collection dedicated to remote document delivery, including over 42 million articles. Order items direct to your laptop, tablet or mobile.

3) Follow Step 1 and click on **Register for On Demand**.



BRITISH LIBRARY On Demand DRM Lite

Download your encrypted document

Your document has been encrypted using DRM Lite technology. You should open your document with [Adobe Reader](#). If your browser has a built-in PDF viewer, such as Google Chrome's, then you will need to disable it in order to download and view your document.

Step 1

Make sure you have registered with On Demand before downloading. Click the button below to register for On Demand or to reset your username and password if you have forgotten them.

Register For On Demand

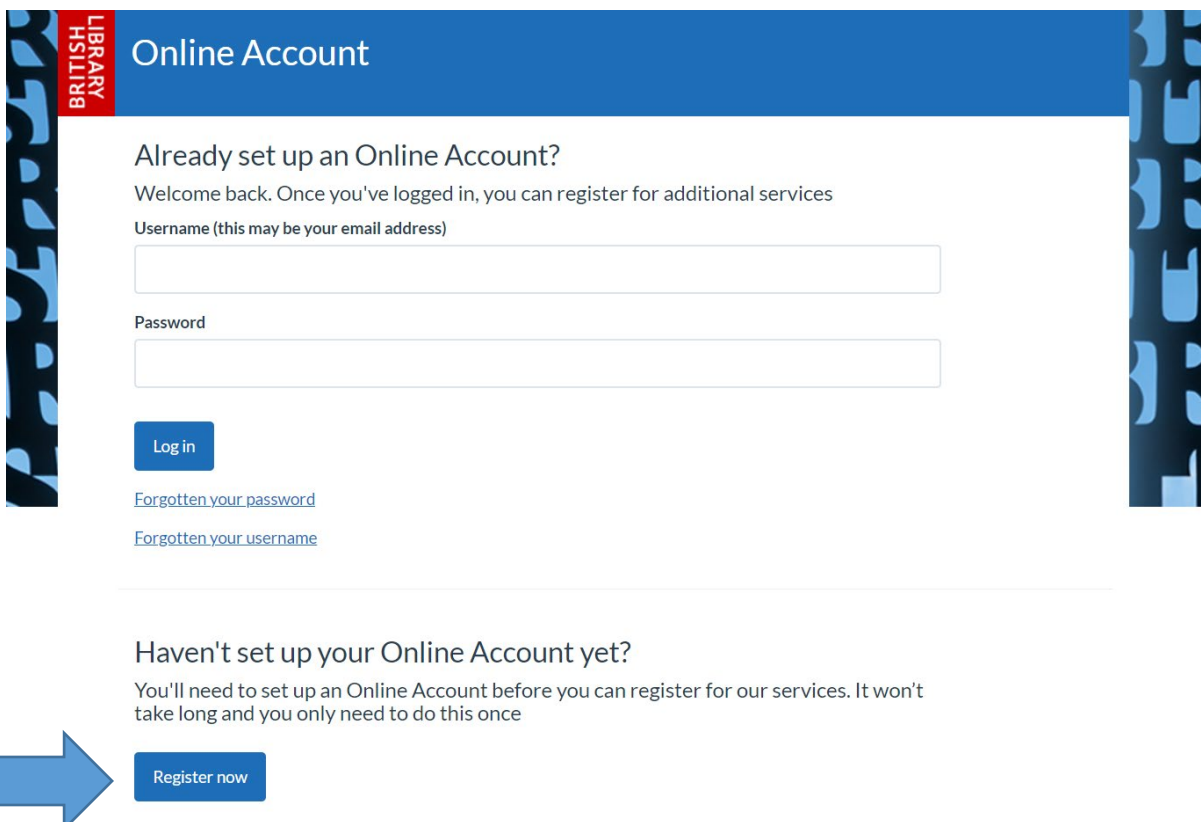
Step 2

To download your document, enter your On Demand username or email address and click the link below.

On Demand username/email address:

[Download your document](#)

4) Click on the **Register Now** button



BRITISH LIBRARY Online Account

Already set up an Online Account?

Welcome back. Once you've logged in, you can register for additional services

Username (this may be your email address)

Password

[Log in](#)

[Forgotten your password](#)

[Forgotten your username](#)

Haven't set up your Online Account yet?

You'll need to set up an Online Account before you can register for our services. It won't take long and you only need to do this once

[Register now](#)

- 5) Complete the personal and security details form and click **Continue**
- Please use your **Anglia Ruskin email address**.
 - You will need to **create your own username and password**.
 - Do **not** choose a username that includes the @ character (so do **not** use your email address as your username).

BRITISH LIBRARY Online Account

Set up your Online Account

Just enter a few details to get up and running

First name

Last name

Email address


Confirm email address

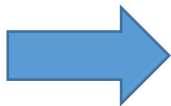
Password

Confirm password

Show passwords

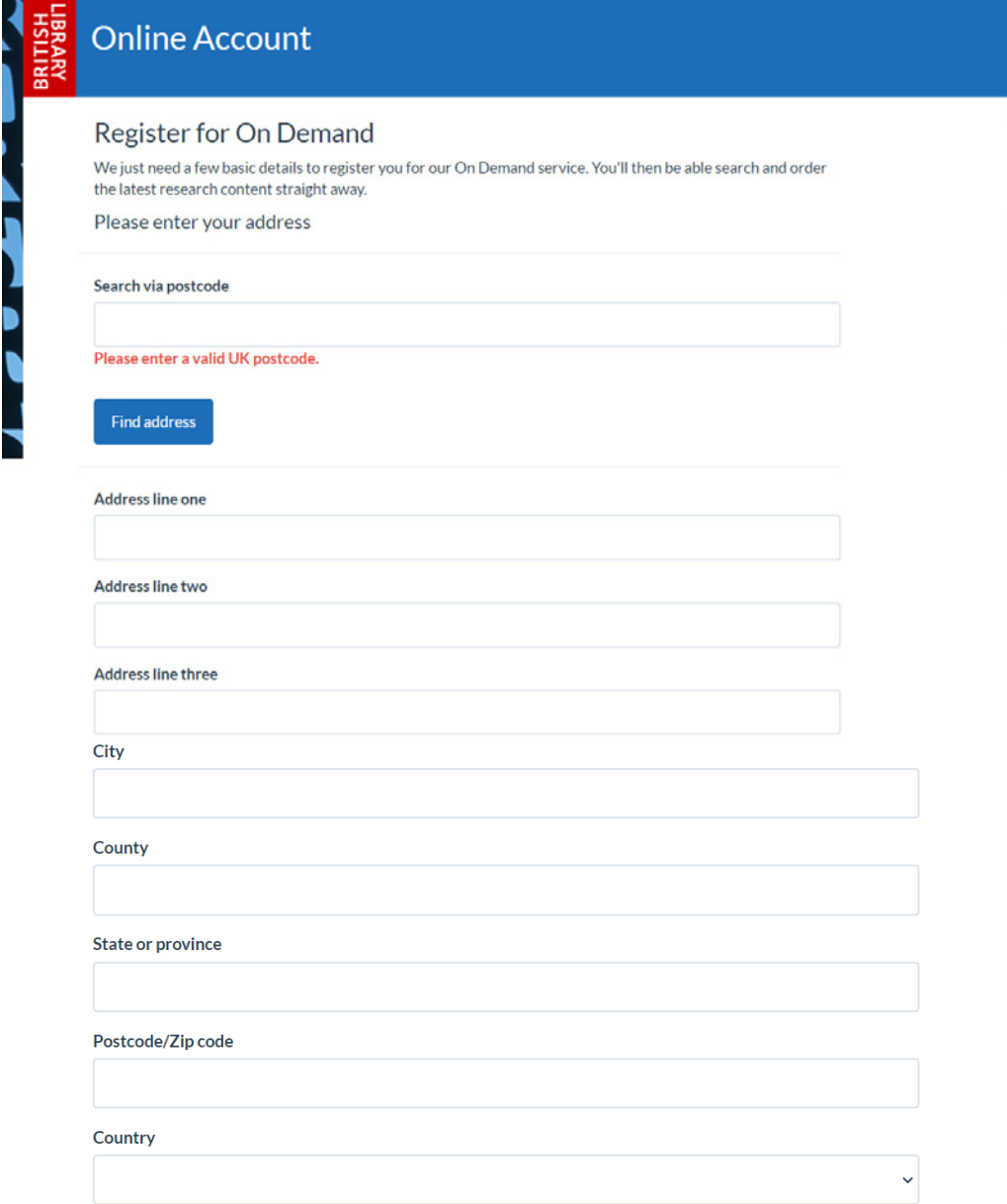
I have read and accept the British Library's [Terms & Conditions of Service](#), and also its [Privacy Policy](#) which tells me how my personal information will be used

I'm not a robot 
reCAPTCHA
Privacy - Terms



Continue

- 6) Complete the address details and tick to accept the Terms and conditions. Then click **continue**



BRITISH LIBRARY Online Account

Register for On Demand

We just need a few basic details to register you for our On Demand service. You'll then be able search and order the latest research content straight away.

Please enter your address

Search via postcode

Please enter a valid UK postcode.

Find address

Address line one

Address line two

Address line three

City

County

State or province

Postcode/Zip code

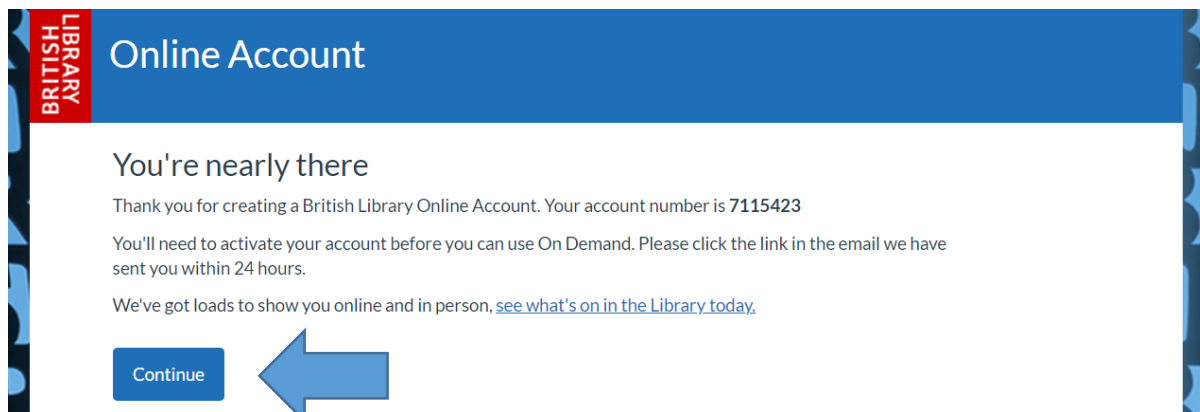
Country

I have read and accept the British Library's [Terms & Conditions of Service](#), and also its [Privacy Policy](#) which tells me how my personal information will be used

I'd like the British Library to use my email address to contact me with news, events, offers, and other Library information. I understand that I may ask you to stop sending me these emails at any time.

Continue

- 7) You will then be given an account number (it may be useful to make a note of this in case you do not receive the activation email). Click **Continue**



- 8) You will then receive an email from the British Library with Sender: **NoReply@bl.uk**
Click the **confirmation link** in the email.

From: NoReply@bl.uk <NoReply@bl.uk>

Sent: 09 April 2021 12:01

To:

Subject: Just one click away...

Hello

Thank you for creating a British Library Online Account. You're nearly there - we just need you to confirm your email address and you're in. This link will expire in 24 hours so make sure you click it soon.

Click on the link below (or paste it into a browser) to get it done now.

<https://newregister.bl.uk/Identity/Account/ConfirmEmail?userId=7115423&code=CfDJ8GMPf1duHE1MuY%2FMpl8OcmTvWz3ua%2B1Ufe2GDeKBKDJpKzbUSiqzmyEb2i49Edn4y8IGDI53%2BT%2FePLEsPyXBfropQOFvPMTOfn3q7RAi%2BOcuOVvK5YpaN8aZnNq1LdxOjoDPE088Hom4blS%2FYzH%2FrkocUIttdLusiN3qA6zREmZNhm5%2Bk%2FwVQJqYQrN6vaxiWJAG8NTvwLGiH11sSM5q%3D>

Your Online Account number is . Keep it safe.

It's your account, so you're in charge of the information we have about you. You can log in at any time to:

- Update your personal details, including your email address and password
- Ask us to start (or stop!) sending you emails about what we're up to

We've got loads to show you online and in person. We're really looking forward to seeing you at the Library.

See you soon,

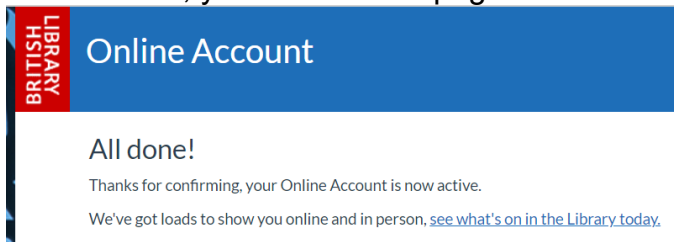
The British Library

Please do not reply to this email as this email address is not monitored. If you have any queries regarding your registration please contact Customer Services.

Tel: +44 (0)1937 546060

Email: Customer-Services@bl.uk

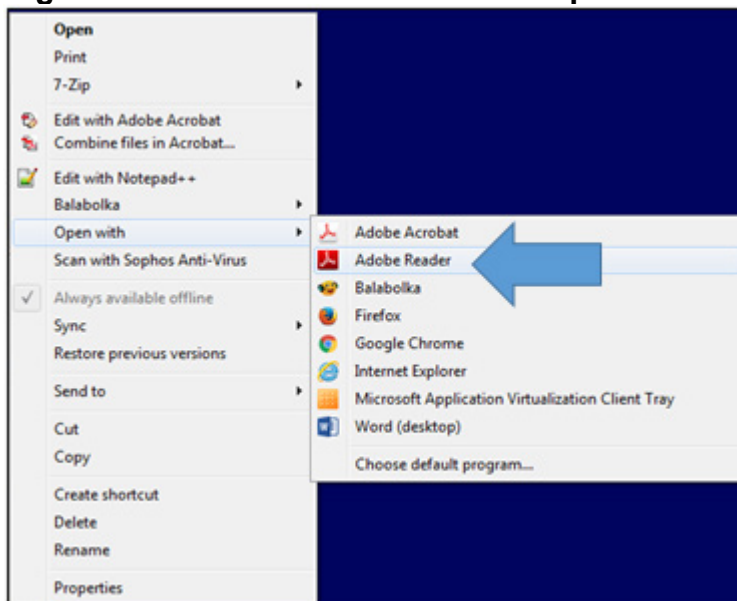
9) If successful, you will see this page:



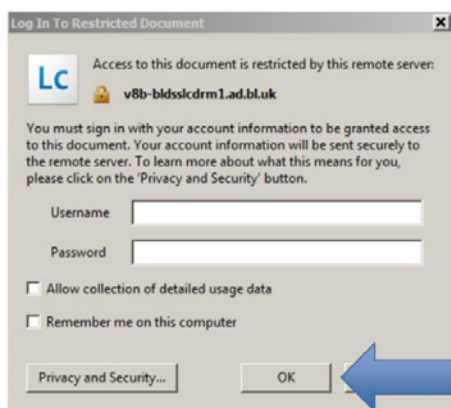
10) Wait 5 minutes and then return to the original document supply email from step 2. Click the link to download your document. Enter your new British Library username if asked.

11) **Save** the file.

12) **Right click** on the saved file. Choose **Open with > Adobe Reader**.



13) You will be prompted to enter your On Demand username and password. Click **OK**. You should now be able to **view and print** your document.



Viewing

You can access the document via the download link in the British Library email for **30 days**. After this the download link will expire and we are **not** able to request the document for you again.

Saved documents should be accessible for **3 years**. You will be prompted to enter your On Demand username and password when opening saved documents.

You can access the document on any computer/ mobile device as long as it has the PDF viewer **Adobe Reader 10 (or above)**. This is already available on most machines, including university computers. If not you can download it for free [here](#) or from your App Store.

If Adobe Reader is not your default PDF viewer, you will need to **choose to open the file with Adobe Reader**. If your browser uses an in-built PDF view, you will need to disable this first (see the Help document available at <https://library.aru.ac.uk/ILL/sed.html> for further details).

Printing

Due to copyright restrictions, **you can only print the document once**. Please make sure your printer is working before you try to print.

Problems

- Check if your question is answered in our **Help document** available at <https://library.aru.ac.uk/ILL/sed.html>
- If you **forget your On Demand username or password**, request a reminder from the [British Library login page](#)
- **If you need further help accessing your document, please email** interlibraryloans@aru.ac.uk.